



Email Setup Guide – The 99 Solutions Group

If you need your password changed, please contact us via email or phone before proceeding.

Incoming Mail Server (IMAP)

Username: your email
Password: your email password
Server: mail.yourdomain.com
(eg. if your domain was 99sg.com, your server would be mail.99sg.com)
Port: 993
Security: SSL / TLS
Authentication: Password

Outgoing Mail Server (SMTP)

Username: your email
Password: again, hopefully you know your password!!!
Server: mail.yourdomain.com
Port: 465
Security: SSL / TLS
Authentication: Password

All email applications look different, here's an example of what those settings look like in osx mail

The screenshot shows the 'Server Settings' tab in an email client. It is divided into two sections: 'Incoming Mail Server (IMAP)' and 'Outgoing Mail Server (SMTP)'. Each section has fields for Username, Password, Host Name, Port, and Authentication. Red text in parentheses provides instructions for each field. A 'Save' button is at the bottom right.

Account Information | **Mailbox Behaviours** | **Server Settings**

Incoming Mail Server (IMAP)

Username: email@99sg.com (you need to type your own email address here)

Password: •••••••••• (you need to type your own email password here)

Host Name: mail.99sg.com (mail.yourwebsite instead of www.yourwebsite)

☐ Automatically manage connection settings

Port: 143 ☒ Use TLS/SSL

Authentication: Password

Advanced IMAP Settings

Outgoing Mail Server (SMTP)

Account: 99Sg

Username: email@99sg.com (you need to type your own email address here)

Password: •••••••••• (you need to type your own email password here)

Host Name: mail.99sg.com (mail.yourwebsite instead of www.yourwebsite)

☐ Automatically manage connection settings

Port: 587 ☒ Use TLS/SSL

Authentication: Password

Save